

ORDINANCE NO. 2024-09-01

**AN ORDINANCE OF THE TOWN OF POETRY, TEXAS AMENDING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; REVISING CERTAIN APPROPRIATIONS AND PROVIDING FOR THE NECESSARY FUNDS OUT OF THE GENERAL AND OTHER REVENUES FOR SAID FISCAL YEAR FOR VARIOUS ACTIVITIES AND IMPROVEMENTS OF THE TOWN; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, an annual budget for the fiscal year beginning October 1, 2023 and ending September 30, 2024, has been duly created by the budget officer of the Town of Poetry, Texas, in accordance with Chapter 102 of the Texas Local Government Code; and

**WHEREAS**, in order to provide the proper funding for efficient Town operations and proper fiscal management of public funds, the Town Council is of the opinion that the budget should be amended as provided for hereinafter. Now, Therefore;

**BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF POETRY, TEXAS:**

**SECTION 1.** The budget of the Town of Poetry, Texas, for Fiscal Year 2023-2024, be and is hereby amended as set forth in Exhibit "A," which is attached hereto and incorporated herein by reference.

**SECTION 2.** That all prior budget amendments and transfers of appropriations budgeted from one account or activity to another within any individual activity for the fiscal year are hereby ratified, and the budget Ordinance for the fiscal year, heretofore enacted by the Town Council, be and the same is hereby amended to the extent of such transfers and amendments for all purposes.

**SECTION 3.** Upon approval of the amended budget as provided for herein, the budget officer of the Town shall file a true and certified copy thereof with the County Clerk of Kaufman County, Texas.

**SECTION 4.** That all provisions of the Ordinances of the Town of Poetry, Texas in conflict with the provisions of this ordinance be and the same are hereby repealed, and all other provisions of the Ordinances of the Town of Poetry, Texas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 5.** That should any word, sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part or provision hereof other than the part so decided to be invalid, illegal or unconstitutional.

**SECTION 6.** That this Ordinance shall take effect immediately from and after its passage as the law in such cases provides.

**DULY PASSED** by the Town Council of the Town of Poetry, Texas, on the 19<sup>th</sup> day of September, 2024.

APPROVED:

Sara Lentevich  
MAYOR

ATTEST:

[Signature]  
TOWN SECRETARY

APPROVED AS TO FORM:

[Signature]  
TOWN ATTORNEY



**Exhibit A**  
**Town of Poetry**  
**Amended Budget**  
**FY 2023-2024**



## Fiscal Year 2023-24 (Oct 1-Sept 31)

Current General Municipal Bank Balance \$ 152,280.25 (September 13th, 2024)

### GENERAL FUND REVENUE

REVENUE SUMMARY	2022-2023 22-23 year's Actual	2023-2024 Approved Budget	2023-2024 Actual +projected	
<b>Use of Prior Year Excess</b>	\$ 29,397.67	\$36,000.00	\$36,000.00	
<b>Sales Tax Revenue (EST.)</b>	\$ 32,160.59	\$ 80,000.00	\$ 109,292.72	*actual Sept added
<b>Franchise Fees (Electric)</b> [Oncor, FEC]	\$ 45,338.22	\$ 58,000.00	\$ 47,606.79	
<b>Franchise Fees (Trash)</b> [Card, Titan & Texas Contractors]	\$ 36,640.50	\$ 36,000.00	\$ 35,303.50	
<b>Miscellaneous Revenues</b> (only 1 qu) [Charter Franchise fees, Electronic, PIR. Pet fees]	\$ 224.09	\$ 500.00	\$ 5,750.00	
<b>Donations</b> [Citizens and local businesses ]	\$ 6,289.51	\$ 1,500.00	\$ 1,626.00	
	(*\$4789 for Bldg site) +scholar.			
<b>General Fund Revenue</b>		\$ 212,000.00	\$235,579.01	

**GENERAL FUND EXPENSES**

EXPENDITURES	2022-2023 Actual	2023-2024 Budget	2023-2024 Actual+ projections
Salary--City Sec& DCS * More hours <small>[AH 60 hr x 12 x \$20/hr= \$14,400]    [TS 6 hrs x 51 wks x\$20=\$6000]</small>	\$ 7,347.50	\$ 14,400.00	\$ 14,323.50
<b>Law Enforcement Services for town (3 hrs week)</b>			new
<b>Care Flight Services for Poetry citizens (\$1 of trash fee)</b>			new
Office Supplies, postage, printing, etc.	\$ 4,833.11	\$ 5,000.00	\$ 3,661.99
Utilities and reimburs to church for Util	\$ 1,250.00	\$ 2,400.00	\$ 2,433.72
Town Insurances (E1)	\$ 3,209.95	\$ 3,500.00	\$ 4,164.92
Required Newspaper Publications	\$ 1,659.00	\$ 1,200.00	\$ 919.00
<b>Road Repair &amp; Maintenance (E2)</b>	\$ 21,092.81	\$ 112,161.00	\$ 33,953.01
<b>Information Technology (E3) website mgmt.</b>	\$ 2,262.59	\$ 4,421.56	\$ 3,505.67
Legal fees *different firm	\$ 22,945.95	\$ 12,000.00	\$ 10,068.42
<b>Legal fees --lawsuit (atty's suggestion)</b>			\$ 4,000.00
Membership, Prof fees	\$ 788.00	\$ 1,000.00	\$ 833.00
<b>Educational &amp; Mtg.&amp; Community Event Expenses</b>		\$ 1,200.00	\$ 900.38
Annual Audit	\$ 4,250.00	\$ 4,750.00	\$ 4,750.00
<b>Mapping, Engineering &amp; Prof Serv.</b>	\$ 150.00	\$ 5,000.00	\$ 4,918.00
<b>Security services for Meetings [new line item]</b>			
Grounds & building care & janitorial	\$ 1,845.48	\$ 3,500.00	\$ 3,544.53
<b>Town Hall Site Completion &amp; Repair (E4)</b>	\$ 21,420.68	\$ 26,783.45	\$ 26,783.45
<b>Town Hall Site Completion &amp; Repair (E5)</b>			
Election costs	\$ 7,271.64	\$ -	\$ 751.00
Rainy Day Fund [TML suggest 25-30%]		\$11,683.99	\$ 6,189.82
		\$ 209,000.00	\$ 125,700.41

\*includes \$1500 approved for vol. team Sept end

\*20 legal hours thru Sept

\*overages taken from here

NET REVENUE LESS EXPENDITURES - OPERATING [Should balance to zero]

\*\*w/donations added

**EXPANDED VIEW E1-E4**

		2023-20024	
<b>E1: Insurance breakdown</b>	Mobile Device Insurance		\$ 86.00
	Parking Insurance *Craig & Leight	\$ 2,200.00	\$ 682.02
	TML Town & bldg *+ Cyber	\$ 1,300.00	\$ 1,892.80
	*Insurance went from May to May to now Oct. 1-Oct. 1 which resulted in extra paym	\$ 3,500.00	\$ 4,164.92

		2023-2024	New Year
<b>E2: Road Repair &amp; Maintenance</b>	*encumbered	\$ 32,160.59	
	[ Sales & Use tax revenues]		
	Pot hole repair & road related items, sign	\$ 22,000.00	\$ 32,453.01
	*Road refurbishment	\$ 90,161.00	\$ -
		\$ 112,161.00	\$ 76,839.71

\*dead trees \$5600 in '23-'24

<b>E3: Information &amp; Technology</b>		Per month x 12	
	Internet (fiber optic tbd +monthly ph	\$ 135.47	\$ 1,203.72
	Website (Wix)	\$ 19.48	\$ 233.76
	Upgraded Calendar	\$ 11.99	\$ 143.88
	up to 10 x (365 MS Windows Subs)/emails		\$ 814.12
	Domain Renewal Fee	\$ 1.17	\$ 14.04
	IT/Maintenance (flex)	\$ 75.00	\$ 344.07
	Arlo security camera	\$ 250.00	\$ 233.46
	Monthly service for camera	\$ 5.00	\$ 58.44
	Alarm relay (security sxs), routed	\$ 29.99	\$ 359.80
	Device backup for physical computers	\$ -	\$ 300.00
	<b>Public Forum annual fee (*new line item)</b>		\$ 179.95
		\$ 4,421.56	\$ 3,885.24

\*\$30/mo increase

<b>E4: Town Hall Site Completion--past projects</b>		Estimates	
	Foam spray insulation	\$ 3,500.00	\$ 2,600.00
	Skirting	\$ 3,797.00	\$ 4,581.00
	New roofing (*Beauty roofs quote)	\$ 4,736.45	\$ 4,806.73
	Crushed concrete for parking lot (*Potts quote)	\$ 1,100.00	
	Delivery and spread of Landscapers Mix (*Potts quote)	\$ 800.00	\$ 800.00

\$ 900.00 under

\$784 over

\*whirylbird added

n/a out of bus.

**EXPANDED VIEW E1-E4**

E4: Town Hall Site Completion--past projects (cont.)			
Railroad ties to designate parking spots \$25 each x 14	\$ 350.00	\$ 391.86	\$27.99 each x 14
HVAC for a/c and heat 9 vents *2 quotes	\$ 10,500.00	\$ 10,213.03	\$ 286.97 under
Metal railing to complete ADA ramp	\$ 1,000.00	\$ 1,000.00	
Misc. overages	\$ 1,000.00	\$ 664.99	\$ 335.01 under
	\$ 26,783.45	\$ 25,057.61	*est. by Sept end
		\$ 1,725.84	under budget total
			new quote for rock pkg. lot?

THE STATE OF TEXAS

COUNTY OF HUNT

I hereby certify that this instrument was FILED on the date and the time stamped hereon by me and was duly RECORDED in the Records of HUNT County, Texas.

2024-18194 ORD  
09/23/2024 03:27 PM



*Becky Landrum*

Becky Landrum, County Clerk  
Hunt County, TX