

Agenda
Town of Poetry
Regular Town Council Meeting

Thursday, January 18th, 2023

Poetry Town Hall

5671 CR 323

Poetry, TX 75160

6:30 p.m.

- a) Call the Town Council to order.
- b) Roll call to confirm quorum– volunteer clerk, Robin Boles
- c) Pledge of allegiance—Kevin Kelly
- d) Invocation—Kevin Kelly

- e) **CITIZEN COMMENTS:** Persons wishing to speak on any posted agenda item may do so when the individual item is opened for consideration by the Council. Speakers will be limited to 3 minutes unless a longer period of time is allowed by law for use of a translator. Persons wishing to speak must sign up at least 24 hours in advance of the meeting by emailing contact@poetrytexas.org or by signing up in person at the meeting location from 6-6:30 pm with name, address, and an agenda item on which there is a desire to speak. You must be signed up to speak during the meeting. Comments should be respectful with no personal attacks. To preserve the order and decorum of the meeting of the Town Council, any person who makes, profane, slanderous, or threatening remarks or who becomes disruptive during the meeting will be asked to leave the Council Chambers. (Texas Penal Code §§ 38.13, 42.05)
- f) **Items of Community Interest:**
Pursuant to Section 551.0415 of the Texas Government Code, the Town Council may report on the following items: 1) expression of thanks, congratulations, or condolences; 2) information about holiday schedules; 3) recognition of individuals; 4) reminders upcoming Town Council events; 5) about community events, and 6) announcements involving an imminent threat to public health and safety.

Kaufman County is hosting several **Clean up Events for all KC residents. Our Pct 2 residents can go to 12051 PCT Circle, Forney on Feb 3rd, June 10th, and Oct 5th from 8 am-4 pm. Mattresses, furniture, appliances, trash & recyclables will be collected for free. For more information **see handout** which is available in tonight's packet.*

** Thanks to Sheri Vinson for typing the minutes.*

**Thanks to Brian and Sheri Vinson for taking down Christmas tree and décor.*

**Thanks to carpenter David Burke for donating his labor for some miscellaneous items and installing the Assembly room TV on the wall.*

**Thanks to Becky Carter and Todd for installing solar light poles at Town Hall.*

g) REGULAR MEETING

h) Reports

1. Financial
 - a) December end 2023
 - b) Sales & Use Tax Receipts
 - c) Q1 Budget vs. Actual Report –postponed to Feb owing to secretary surgery.

2. Secretary's Report—No report owing to Secretary post-surgery absence.
3. Report from Legal Counsel—approved letter to read.
4. Update on Poetry's transition to Blackjack Disposal and Solid Waste services.

i) Consent Agenda:

1. Minutes from November 16th, 2023 Meeting.
2. Pay November legal bill of \$ 390.00

j) Regular Agenda:

- 1) Listen to presentation to Council from Debbie Taylor of **Murrey, Paschall, & Caperton P.C.** regarding the required annual town audit. [The auditor will not take questions from the public].
- 2) Listen to presentation from **Street Dynamics**. Discuss and take action on a Solar-powered Speed and Communication device for Roadways to collect data needed for grant applications for roadwork.
- 3) Discuss and take action on either of the two engineering firms presented last month with Statement of Qualifications (S.O.Q.) by Engineering firms R. Brumley of **Exceed Engineering** and of **Birkhoff, Hendricks & Carter, L.L.P. Engineering Firm**.
- 4) Discuss and take action on materials upcharge for ADA loop railing and change of contractor to Mike Duret, welder, for total of \$1599.
- 5) Discuss and take action on **Project Sheet H-09r** on CR 2464 for culvert replacement for the amount of \$1950 for oil sand and \$2040 for asphalt for materials and fuel costs.
- 6) Discuss and take action on **Project Sheet H-10** on CR 2446 for replacing 3 culverts for the amount of \$6300 for oil sand and \$6500 for new asphalt for materials and fuel costs.
- 7) Discuss and take action on Smith's updated petition to release from ETJ.

- 8) Discuss and take action on allowing voluntary annexation window as last year.
 - 9) Discuss and take action regarding whether citizen comments should be included in the town minutes in summary or left out entirely.
 - 10) Discuss and take action on the of the town **updated prospective zoning map**.
 - 11) Discuss roles and responsibilities of Poetry Town government. Take action as necessary. [CM Jaffe]
 - 12) Discuss expectations and responsibilities of Poetry Town government employees and volunteers. Take action as necessary. [CM Jaffe]
- k) General Public Comments: Comments are limited to three (3) minutes. If a translator is needed, the speaker may be given up to four (4) minutes. Sign-up is required BEFORE the Meeting is called to order. Be aware that the Town Council can only respond with *factual information only*. The Town Council may consider putting citizen concerns on a future agenda.**

l) Adjournment NOTE: The Town Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including Sec. 551.071 (private consultation with the attorney for the Town); Sec. 551.072 (purchase, exchange, lease, or value of real property); Sec. 551.074 (personnel or to hear complaints against personnel); Sec. 551.076 (deployment, or specific occasions for implementation of security personnel or devices); and Sec. 551.087 (economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

Notes: Disabled persons requiring special assistance are requested to notify the Town of Poetry 24 hours in advance of the meeting by calling the mayor's office at 214-317-8128.

I certify that the above notice of the meeting was posted at 5671 CR 323 Poetry Texas on January 13th, 2024 by 6:30 pm and online at poetrytexas.org.

Tara Senkevech, Mayor