

**STATE OF TEXAS
COUNTIES OF KAUFMAN AND HUNT
CITY OF POETRY, TEXAS**

BE IT REMEMBERED THAT ON THIS DAY OF THE 23rd of January 2023 at 6:30 pm, the City Council of Poetry, Texas, held a special town hall meeting at 11214 FM 1565 Poetry, Texas, 75160 with the following present:

Mayor Tara Senkevech
Councilmember Tom Anderson
Councilmember Mike Jaffe

Councilmember Simeon White
Councilmember Terry Fowler
Councilmember Brian Vinson

a) Call Town Council to order-

Mayor Senkevech called the meeting to order at 6:30pm.

b) Roll call to confirm quorum. –Robin Boles, Volunteer Clerk-

Robin Boles, Volunteer Clerk, confirmed all Council Members were present.

c) Pledge of allegiance

d) Invocation- Council Member White led the Pledge of Allegiance and Invocation.

e) CITIZEN COMMENTS:

f) Items of Community Interest-

Mayor Senkevech thanked Mayor Pro Tem Anderson for the installation of the frost-free faucet at the new Town Hall site. She also commented that the Council has had 33 meetings with no absences.

Mayor Senkevech also reminded citizen to report road repair to poetry.org.

g) Report--Memorandum regarding Incorporation Election-

A motion was made to move Item g) Report to Item 2 by Councilmember Vinson and seconded by Councilmember White

h) Regular Agenda:

Executive Session: In accordance with Texas Government Code, Section 551.001, et seq., the Town Council will recess into Executive Session (closed meeting) to discuss the following:

1. Texas Government Code Section 551.071, Consultation with Attorney, to conduct a private consultation with its attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with this chapter: Rules of Procedure, relating to issues involving the Incorporation Election, Upcoming Election, pending legal invoices,

legal advice on Planning and Zoning, Right of Way Ordinance and council legal training.

Mayor Senkevech convened into Executive Session at 6:36 p.m.

2. Reconvene into Open Session and take action, if any, on matters discussed in Executive Session-

Reconvened from Executive Session at 9:27 p.m.

Councilmember Vinson discussed the memo relating to issues involving the Incorporation Election and stated the procedures for release were not followed as requested by the Council. Going forward the memo will be presented as released from the Council and will be posted online and as a popup on the website.

Councilmember Jaffe spoke on the upcoming election stating the Notice of Election will be posted soon. He suggested the upcoming candidates use the Ethics Commission website for paperwork and that they are very helpful. The reason for the delay in posting is because the City Secretary is in charge of all postings and accepting applications. The Town has not had a City Secretary and hopes that will be resolved soon.

Citizen, Tracie Hibbs, spoke on the election stating that some election deadlines have been missed but hopes a remedy is coming .

Councilmember Jaffe stated that he thought the ROW Ordinance is a good document and much needed for the Town to regulate lines that are being installed inside the ROW.

Mayor Senkevech reminded everyone that it does not apply to residence.

Mayor Pro Tem Anderson made motion to approve the Right of Way Ordinance for the Town of Poetry as written. **Councilmember Jaffe** seconded the motion. The motion was approved with a unanimous vote.

3. Report and Accept Amanda Bunch resignation submitted Thursday Discuss and take action on candidate Jana Shelton, retired City Manager, for the City Secretary vacancy.

Mayor Senkevech stated that Ms. Bunch had resigned after working four hours due to a conflict. She introduced Jana Shelton a new candidate for City Secretary. Ms. Shelton is retired from the City of Crandall as City Manager for Crandall. She has sixteen years as City Secretary and then was promoted to Manager.

Citizen Chad McFarlane spoke to the Council stating he felt the finances should be updated for the Council to make good decisions for money allocated for payroll.

Citizen Robin Followill spoke to the Council regarding new City Secretary.

Citizen Shelly Smith, asked if the job description for City Secretary had changed from last week?

Mayor Pro Tem Anderson made a motion to accept Amanda Bunch's resignation and to hire Jana Shelton as City Secretary. **Councilmember White** seconded the motion. The motion carried with a unanimous vote of the Council.

4. Discuss and take action on Kaufman County Project Sheet 03. -

Discussion was held regarding the Kaufman County Project Sheet 03. **Mayor Senkevech** stated the cost is 6,520.00. The streets include Four Post, Gate Lane, Green Meadows Lane and CR 323. Council requested clarification on what exactly is covered and will there be hot or cold mix used. **Mayor Pro Tem Anderson** stated they are having a meeting with Kaufman County and will discuss. **Mayor Pro Tem Anderson** made a motion to approve Agreement with clarification on shoulder repair and potholes. Councilmember Vinson seconded the motion. The motion passed unanimously.

i) General Public Comments-

Tracie Hibbs spoke to the Council about holding the Council accountable for finances of the City.

j) Adjournment -

The meeting was adjourned at 9:59 pm.

Mayor, Tara Senkevech

Attest:

Jana Shelton, City Secretary